

Frequently Asked Questions

How do I register to attend the Annual General Meeting?

To attend the Annual General Meeting on Saturday, May 29, 2021 at 10:00 Eastern Time (ET) all observers and voting delegates must declare their intention to attend and if applicable vote prior to 09:00 (ET) on Saturday, May 29, 2021.

Note: All meeting attendance tokens and/or voting tokens must be issued prior to 09:00 (ET) on Saturday, May 29.

[DECLARE NOW](#)

How do I access the livestream of the AGM?

Once your intention to attend the AGM has been confirmed, you will receive a meeting token that will allow you to gain access to the live stream. The link to the live stream will be available closer to the meeting at <https://skatecanada.ca/agm/>.

Who can attend the Annual General Meeting (AGM)?

- Those entitled to vote
- Members of the Skate Canada Board of Directors
- Section Chairs
- National Service Centre Employees
- Employees at all Section Offices
- Honorary Associates
- Skate Canada Registrants
- Skate Canada Coaches

Who can vote at the AGM?

- A club (represented by a delegate who has declared an intention to vote)
- A skating school (represented by a delegate who has declared an intention to vote)
- A coach (once an intention to vote has been declared)

What is meant by 'delegate'?

Delegate refers to the person who will vote on behalf of a club or skating school.

Who can act as a delegate?

Clubs/skating schools have the discretion to confirm whomever they wish to act as their delegates. Delegates do not have to be registered with Skate Canada.

How does a club/skating school delegate or a coach declare an intention to vote?

[Click here](#) to declare an intention to vote.

Do I need to declare an intention to vote at the Annual General Meeting in advance of the start of the meeting?

Yes. The deadline for declaring an intention to vote at the AGM is one hour before the start of the meeting.

Once I declare as a delegate for a club or a skating school, am I ready to vote?

No. All delegates must be confirmed by the clubs/skating schools that they are representing before they can vote. Note: All meeting attendance tokens and/or voting tokens must be issued prior to 09:00 (ET) on Saturday, May 29, 2021.

How is a declared club/skating school delegate confirmed?

Once a delegate declares an intention to vote on behalf of a particular club or skating school, that organization will receive an e-mail containing the name of the person who will act as its delegate. That organization must then respond to this e-mail to confirm that this person has been accepted as its delegate.

I have declared my intention to vote as a coach. Am I ready to vote?

No. The coach must first respond to the e-mail that he/she will receive once an intention to vote has been declared. This e-mail will go to the address that Skate Canada has on file for that coach and is sent to confirm from whom this declaration came. Once confirmed, the coach will receive a voting token and is then ready to vote. Note: All meeting attendance tokens and/or voting tokens must be issued prior to 09:00 (ET) on Saturday, May 29, 2021.

Can a proxy voter vote on behalf of a club, skating school?

No. Proxy voting is not permitted.

Can I vote for someone else using their token?

No. This is proxy voting, and it is not permitted. A voting token may only be used by the person to whom it was issued.

Can someone else use the voting token that has been issued to me?

No. This is proxy voting, and it is not permitted. A voting token may only be used by the person to whom it was issued.

How does a club/skating school delegate or a coach vote?

Anyone who has been confirmed as a voting member will receive a voting token that is used to gain access to the online voting system. All voting is done online.

Can the same delegate represent more than one club or skating school?

No. Each delegate may represent only one organization.

Can a coach who has declared an intention to vote on his/her own behalf also act as a delegate for a club or a skating school?

Yes. In this case, the coach must declare an intention to vote as a coach and as a delegate for a club/skating school.

What is the weight of each vote?

- Clubs/skating schools that have between 0 – 299 registrants:
Each vote has a weight of 15 votes
- Clubs/skating schools that have 300 or more registrants:
Each vote has a weight of 40 votes
- Coaches:
Each vote has a weight of one vote

What is quorum?

Quorum refers to the amount of voters that must be present in order for a meeting to begin. Skate Canada's bylaws define quorum as the following:

- One hundred and twenty-five (125) Persons Entitled to Vote present in person or present through the telephonic, electronic or other communication facility provided by Skate Canada and representing at least two thousand (2,000) votes

At what point during the meeting does voting occur?

Voting occurs at a number of times throughout the meeting. Refer to the meeting agenda for the schedule.

How is attendance at the AGM recorded?

Anyone who has been confirmed as a voter or as an observer at the AGM will receive a meeting token. This token is required to gain access to the online meeting.

I will be attending the Annual General Meeting as an observer. Will I have a voice in the proceedings?

No. Only voting members will have a voice at the Annual General Meeting.

I have logged into the meeting online. Will I be able to participate through chat?

Only voting members will have the chat function available to them.

I am a voting member. Why is the chat function not available to me?

Voters who cannot access the chat function should check that they are using an up-to-date Internet browser. Google Chrome is recommended.

What are system recommendations for meeting?

The following are recommendations to improve your meeting experience:

Device:

Laptop or desktop device is strongly recommended. Devices such as tablets or smartphones may be used, however, the viewing experience may not be as desirable as laptop or desktop devices.

Internet Browser:

Google Chrome is recommended. Ensure your browser has no outstanding updates.

Internet:

Ensure you have a strong internet connection. Internet strength may affect your overall experience.

IMPORTANT! Your voting token may only be used by you as Skate Canada Bylaws do not permit proxy voting. You may not give your token to anyone else to vote. Skate Canada closely monitors how voting tokens are used during the actual voting process and if it is determined that a token has been shared and used, Skate Canada will deactivate that token immediately and the Skate Canada Chief Executive Officer will be notified.