



Skate Canada Board of Directors - Skill/Competency Requirements

Skate Canada's approach to governance is in alignment with the principles of policy governance. The goal of the Board's governance approach is to foster a governance model that clearly defines the Board and Management authority and accountability. The Board's direction has been set for the Skate Canada Chief Executive Officer (CEO) through the Board's Policies and Governance Charter and the CEO, as the one employee of the Board, is responsible for implementing this direction. The Skate Canada Board of Directors sets the strategic direction and monitors outcomes against that direction through 5 standing committees.

All Skate Canada's board members are required to have core skills or competencies in order to support the policy governance model. In addition, as a collective group, there are desired skills or competencies that one or more board members should have in order to help the board execute its responsibilities effectively. Board members may also be required to participate in one or more of the five Standing Board committees. The desired competencies and experience for the Board as a whole are outlined below.

Sport Experience:

- Club Experience
- Section (Provincial) Experience
- National Experience
- International Experience
- Technical Experience

General Competencies & Experience:

- Leader / Motivator
- Effective Communicator
- Language Profile (English, French)
- Conflict Resolution Skills
- Effective Teamwork and Inter-personal Dynamics
- Critical Thinking and Decision Making

Specialized Competencies & Experience:

Governance

- Board Experience
- Committee Experience
- Understanding of Association Business & Issues Management
- Member Relations Experience
- Policy Development & Management

Administrative

- Finance and Accounting

- Legal
- Information Management / Information Technology
- Human Resource Management
- Sport and/or Not-for-profit Leadership Experience

Marketing

- Brand Development
- Strategic Marketing
- Experience Developing Partnerships with External Stakeholders
- Public Relations / Media
- Media Affairs & Issues Resolution

Strategic

- Strategic Planning and Reporting
- Enterprise Risk Assessment
- Partnership Development
- Fundraising / Sponsorship
- Human Resource and Organizational Development

STANDING COMMITTEES OF THE BOARD: The Skate Canada Board is supported through five standing committees of the Board. They are as follows:

- **Finance and Enterprise Risk Management Committee:** The role of the Finance and Enterprise Risk Management Committee is to assist the Board in providing oversight of finance, audit, accounting, tax and legal compliance, including the accounting and financial reporting processes of the organization.
- **Membership Policy Committee:** The role of the Membership Policy Committee is to develop and monitor policies that foster the collective needs and aspirations of Skate Canada’s membership.
- **Governance Committee:** The role of the Governance Committee is to establish, monitor and review governance processes to ensure the Board can function independently of management, monitor all matters involving operational governance, and oversee compliance with legal and ethical standards.
- **External Relations Committee:** The role of the External Relations Committee is to develop and foster relationships and partnerships with external stakeholders. This committee is mandated to influence the strategies and policies of domestic and internal sport organizations.
- **CEO Operational Review Committee:** The role of the CEO Operational Review Committee is to ensure efficient communication between the Board and the CEO. This is essential in order to ensure the direction of the Board (and therefore the membership) is understood and carried out by the CEO. This committee is also responsible for the evaluation of the CEO.